



APND VICE PRESIDENT

JOB DESCRIPTION

SUPERVISION AND MANAGEMENT:

1. To perform the duties of the President in their absence.
2. To complete the term of President in the event of vacancy in the office.
3. To serve on the ND Long Term Care Convention Planning Committee at the boards discretion.
4. To report on updates at the APND Annual Business Meeting.
5. To coordinate and update and promote social media.
6. To order supplies and yearly award as directed by the Board.

OTHER:

1. To attend APND board meetings and contribute to the decision making process.
2. To assume additional duties as assigned by the APND President.

Revised: 1/2008

Revised: 8/2013